

MEMORANDUM

DATE: September 26, 2019

TO: Members of the Planning Commission Working Group

Glen Carter, CPT Representative	Odessa Dowdy
John Haldeman	Rich Krapf
Julie Leverenz	Tim O'Connor
Frank Polster	Danny Schmidt

FROM: Tammy Rosario, Principal Planner

SUBJECT: Work Session for Phase I - Update of the 2015 Comprehensive Plan, *Toward 2035: Leading the Way*

Today's work session marks the first meeting of the Planning Commission Working Group (PCWG), which is comprised of all seven Planning Commission members and a liaison from the Community Participation Team (CPT). The CPT and the PCWG are the two main groups designated to help lead the Comprehensive Plan update process. Whereas the CPT is primarily responsible for encouraging, facilitating and reporting public engagement, the PCWG focuses on the development of the Comprehensive Plan.

Through these early phases of the Comprehensive Plan update process, much of the activity is directed toward engaging the public and receiving input on the community's vision, goals and policy direction in advance of revising the Comprehensive Plan. During this time, the CPT will meet frequently to educate, plan, publicize and implement these engagement opportunities, while the PCWG will meet approximately once per phase to review public engagement themes, guide and monitor scenario planning and the modeling process, and provide input to staff and the consultants (the Planning Team) for the plan analysis and technical work associated with the plan update. Toward the later phases, the activity will shift toward policy development and the review of the draft plan, and the PCWG will meet on a more frequent basis.

The Planning Team looks forward to meeting with the PCWG at 6:00 p.m. in the Building F Work Session Room at which time we will review the Comprehensive Plan update process and the PCWG's role, provide an overview of the public engagement plan and branding, brief you on the scenario planning and modeling efforts, and solicit feedback on key issues and opportunities.

Attachment:

1. Agenda